

Admission,2025 UNDERGRADUATE LEVEL / MASTER'S LEVEL

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ADMISSION REGULATION OF THE BABEŞ-BOLYAI UNIVERSITY FOR THE 2025-2026 ACADEMIC YEAR,

Approved, updated and republished by Babeş-Bolyai University Senate Decision no. 159 of 16.12.2024 as well as by the Council of the Faculty of Psychology and Educational Sciences on 10.03.2025

A. GENERAL REQUIREMENTS FOR ADMISSION

- 1. This regulation is developed in accordance with the provisions of the Higher Education Law no. 199/2023, including its' subsequent amendments and additions of the normative acts arising from the enforcement of this law and that of the University Charter. The admission is organised only in higher education institutions that have accredited specialisations and specialisations with provisional authorization.
- **2. Admission** to higher education **is organised** as follows:
 - a) for **state funded** places (full-time learning);
 - b) for places on tuition (full-time and distance learning at the undergraduate level and full-time and part-time for the master's level).

The number of state funded places is established by Order of the Line Minister. The total number of candidates admitted on state funded places or places on tuition cannot exceed the total capacity of places assigned to each field or each specialisation/study programme.

Candidates who are not admitted on state funded places may apply for state funded places if they meet the minimum requirements for admission. The places are distributed in descending order of the admission average scores.

- **3.** At the Faculty of Psychology and Educational Sciences admission is organised for undergraduate and master's levels, under the conditions specified in point 2, a) and b), for full-time (undergraduate and master's levels), part-time (at master's level), and distance learning (at undergraduate level).
- **4.** Candidates admitted to study programmes of the Babeş-Bolyai University have the option of enrolling in psycho-pedagogical training (*Pedagogical Module, Level I and Level II*). Only graduates of the first level of psycho-pedagogical training may apply for the second level. Admission to these programmes is organised by the Department for Teachers Training (DPPD, Departmentul de Pregătire a Personalului Didactic).

Candidates enrolled on state funded places at their faculty shall benefit from state funding for the Pedagogical Module as well. Candidates enrolled on tuition places at their faculty shall also be enrolled on tuition places at the Pedagogical Module. Graduates of bachelor's and master's programs can be enrolled at the Level I or Level II Pedagogical Module in the postgraduate regime.

5. Special destination places are allocated by order of the competent ministry. The manner of their occupation and the conditions of eligibility are:

Candidates for the places allocated to **Romanians from everywhere** (ethnic Romanians) by the relevant ministry regardless of the cycle at which they give admission, must prove their ethnicity by completing the Declaration regarding belonging to the Romanian cultural identity, addressed by the Romanian Embassy or Consulate in the country of origin (except for citizens of the Republic of Moldova).

 $\underline{https://infoadmitere.ubbcluj.ro/ro/licenta/files/Anexa\%\,203\%\,20Declaratie\%\,20apar}_{tenenta.pdf}$

a) In the case of dual citizenship (other than Romanian citizenship), candidates will opt for one of the citizenships with which they want to participate in the competition.

Persons holding Romanian citizenship and residing in Romania must apply for places for Romanian citizens. The special places are allocated exclusively to specializations taught in the Romanian language, according to the methodology specifically developed by the Ministry of Education and Research.

At the undergraduate or master's level, ethnic Romanians can only occupy places with a fee.

- b) Candidates opting for the places allocated to the **Roma ethnic group** by the relevant ministry will bring to registration a recommendation issued by a legal Roma organization (signed), which attests to their belonging to this ethnic group. The ranking of ethnic Roma is done after each admission session, by university, depending on the applicants' requests for enrolment.
 - The reserved places will be allocated to the faculties by the Rectorate according to the request of the candidates upon registration.
- c) Budgeted places are granted, within the approved tuition figure, to candidates aged up to 26, who are included in the **social protection system.** Candidates opting for these places will prove their eligibility for this category through specific documents (certificates issued by DGASPC, court decisions). The ranking of candidates from the social protection system is done after each admission session, by university, according to the candidates' requests for registration.
- d) High school graduates included in the list approved annually by the competent ministry, valid for the current school year, can apply for the places intended for **high school graduates located in rural areas**, regardless of the year in which they graduated high school. Places reserved for candidates from rural high schools will be allocated to the faculties by the Rectorate of the Babeş-Bolyai University, according to the candidates' request at registration, but they will be ranked at the faculty level.
- e) A number of budgeted positions are allocated to people with **special educational requirements/disabilities.** In order to enroll in the faculty, candidates with disabilities must present documents that prove their category of disability (disability certificate or Special Educational Needs certificate). During admission, the faculty provides additional support adapted to the needs of candidates with disabilities.
- f) Budgeted places are granted, within the approved tuition figure, to candidates from national minorities, for study programs that do not exist in state higher education in the language of the respective minority. Candidates opting for these places will prove their eligibility for this category through specific documents (certificate from an organization representing the respective minority).

The budget for the places reserved for the admission to special places for ethnic Romanians, the Roma ethnic group, candidates from rural high schools, candidates from the social protection system, candidates with special educational requirements and candidates from national minorities, will be allocated by the Rectorate by transforming the places with a fee into budgeted places, without exceeding tuition figures.

These candidates can benefit from funding from the state budget for the first year only once. If they were admitted in the first year and were expelled (or if they attended the first year in the budget at the level of studies they are applying for), they can only benefit from a fee-paying place through the admission competition.

6. Admission for the bachelor's level is organized for the bachelor's programs established in the GD regarding the adoption of the Nomenclature of fields and specializations/university study programs and the structure of higher education institutions for the following academic year, and for the master's level admissions are organized according to the GD regarding the fields and accredited Master's degree programs and the maximum number of students that can be enrolled in the following academic year.

At the Faculty of Psychology and Educational Sciences there are: the field of

Psychology with specialization in Psychology, Psychology-Cognitive Science (in English); the field of Education Sciences with specializations: Special Psychopedagogy, Pedagogy, Primary and Preschool Education Pedagogy (including extensions from Năsăud, Sighetu Marmaţiei, Târgu Mureş, Reşiţa, Satu Mare, Odorheiu Secuiesc).

At the master's level, admission to the specializations is organized: Clinical Psychology, Psychological Counselling and Psychotherapy, Psychological Techniques for Controlling Behaviour and Developing Human Potential, Public and Clinical Health Psychology, Counselling and Psychological Intervention in Human Development, Human Resources Psychology and Organizational Health, Forensic Psychology, Psychological consultation and intervention (in Hungarian), Language therapy and educational audiology, Management, counselling and psychopedagogical assistance in inclusive institutions, School and career counselling, Instructional designer, Curriculum management, Educational management (in Reșița), Didactics of German language and cultural education (in German), Alternative methods and practices in education (in Hungarian), Effective learning strategies (Odorheiu Secuiesc, in Hungarian), Clinical Psychology: Evaluation and Intervention (in Hungarian).

7. Candidates for the university admission competition, for university undergraduate studies, are high school graduates with a baccalaureate diploma (or equivalent), as well as graduates of studies carried out abroad and recognized by the competent authorities, citizens of Romania. Graduates with a bachelor's degree/engineering degree or equivalent degree, as well as graduates with studies carried out abroad and recognized by the competent authorities, citizens of Romania, regardless of the year of graduation of the program, can participate in the admission to the master's university study cycle. Citizens of the member states of the European Union, of the states belonging to the European Economic Area and of the Swiss Confederation, as well as British citizens, can participate in the admission competition under the same conditions provided by law for Romanian citizens, including regarding tuition fees. Citizens of the member states of the European Union, of the states belonging to the European Economic Area and of the Swiss Confederation, as well as British citizens, will present a certificate of language competence for the language of instruction of the study program, of minimum level B1, or accepted language certificates or attestations according to the attached list (Appendix 1 of the present guidelines). Taking an admission test in the language of specialization can replace the language proficiency certificate.

In the case of admission to study programs taught in the Romanian language, candidates who do not present documents of studies issued by educational institutions in Romania or abroad with teaching in the Romanian language, the admission test will be taken in the Romanian language. By way of exception, candidates who studied in Romania, in an internationally spoken language or in a language of national minorities, the certification of linguistic skills in Romanian is done with the baccalaureate diploma, issued by authorized/accredited educational units in Romania.

The admission of citizens from third countries of the European Union is done in accordance with the Methodology for admission to studies and schooling of foreign citizens starting from the 2017-2018 school/university year, with subsequent amendments and additions. The registration of citizens from third countries is done exclusively at the Center for International Cooperation, with the exception of ethnic Romanians from third countries who can register for admission to the faculty (under the same conditions provided by law for Romanian citizens), provided they present the documents proving their ethnicity.

The following cannot constitute criteria for the selection of admitted candidates: age, gender, ethnicity, mother tongue, religion, race, political affiliation, membership in legally established organizations (or whose activity does not violate the laws of the Romanian state) or chronic diseases that do not pose a risk to collectively.

Candidates diagnosed with psychotic disorders and/or severe personality disorders cannot be admitted. Based on the existence of a diagnosis, the admission committee can refuse

to confirm the candidate's place.

Admission to master's studies is open to all graduates, within the limit of places and to programs accredited at the university.

For master's level programs, the presentation of a certificate is mandatory linguistic competence in an internationally spoken language. The language certificates issued by the faculties, the certificates in the annex and the university diplomas accepted according to the list available here:

https://psiedu.ubbcluj.ro/data/uploads/doc/regulamente/anexa 1 certificate i atestate lingvis tice_acceptate_2022_13.12.2021.pdf (Appendix 1 of the present guidelines).

For university bachelor's and master's studies, organized in the mother tongue / in a foreign language, the admission test is taken in the language of teaching of the university study program. For programs with teaching in several languages, if candidates choose more than one option, they will take the entrance exam in the language of instruction according to the first option chosen. For the other language options, a test will be taken in the language of instruction of the respective program, or as the case may be, the competition test in the respective language.

For study programs taught in Romanian, at the candidate's written request, the admission test can be held in the candidate's native language.

8. A candidate can take part in simultaneous admission to several fields/study programs/specializations from "Babeş-Bolyai" University or from other higher education institutions, under the conditions established by their Senates, but can be admitted to only one specialization/one study program on subsidized places from the state budget, regardless of the category of place they are applying for. The candidate admitted to several specializations must opt for that specialization for which he wishes to be subsidized from the state budget, by presenting the file with the original documents. The exception is the international Olympians, who can benefit from two specializations/programs financed from the state budget, regardless of the specialization chosen and the discipline in which they are an Olympian. The candidate can be admitted to a maximum of two study programs simultaneously, regardless of the cycle of studies and by the institution that provides them.

By way of exception, candidates who follow or have followed a master's university study program at the budget, other than a didactic master's degree, can benefit from funding from the state budget for a didactic master's university study program.

9. Students from state higher education institutions enrolled in previous years on places financed from the state budget, who decide to follow a second specialization and are declared admitted to this new specialization, can benefit from funding from the state budget only on the normal duration of study (subtracting from the duration of study of the new specialization the years of study with funding from the budget for the initial specialization). If the first specialization is completed with the payment of the tuition fee, the second specialization can be carried out with financing from the state budget, following the success of the admission competition for a budgeted place. The same regulation applies to first-year students, if they have withdrawn or been expelled, in order to become students, they must take an admission test.

Funding from the state budget of the normal cycle of studies requires following each year of study only once under the budget regime. If a student withdraws from studies after the start of the academic year from a budgeted place, it is considered that the student has benefited from a year of funding by the state from the normal duration of study.

- **10.** Graduates, with or without a bachelor's degree/graduation of state and private higher education, have the right to appear for admission to study a new specialization, as follows:
- a) if the first specialization was followed without a fee, the second specialization will be with a fee;
- b) if the first specialization was followed with a fee in private or state education, the second specialization can be without a fee, following success in the budgeted place at the admission competition.

Candidates are required to declare on their own responsibility (in the on-line registration form) the period in which they were financially supported by the state budget during the first specialization, regardless of whether or not they graduated from the respective study program. According to the criminal law (Criminal Code Art. 320-327), any material forgery in official documents, false statements, use of false statements, etc. that is likely to produce legal effects is punishable by imprisonment, as appropriate, from 3 months to 3 years. As a result the candidate will be removed from the admission process/ expelled and the legal authorities will be informed to carry out the criminal investigation. Any inconsistency between the competition data declared at registration (selection criteria, tie-breaking, etc.) and the official data (baccalaureate average, tie- breaking criteria, etc.) results in the elimination of the candidate, respectively the cancellation of registration.

- 11. The Faculty of Psychology and Educational Sciences does not have special places for graduates (at bachelor's level), they will compete on the same criteria as high school graduates.
- 12. Funding from the state budget of the normal study cycle requires following each year of study in a budgeted regime only once. A candidate who attended the first year with funding from the budget can only attend the first year with a fee.
- 13. Candidates who, during their high school years, have achieved recognized performances at international Olympiads recognized by the competent ministry or national Olympiads funded by Ministry of Education and Research (the list of school olympiads and competitions can be found here: https://www.edu.ro/olimpiade-si-concursuri), can be enrolled according to the admission regulations of the Faculty of Psychology and Educational Sciences for places financed from the budget, at the bachelor's level, without admission, to specializations (field of Psychology / Educational Sciences) corresponding to the disciplines for which they were awarded, under the following conditions:
- a) High school graduates with a baccalaureate diploma, in specializations corresponding to the disciplines in which they were distinguished, who obtained distinctions (1st, 2nd, 3rd place) at the international Olympiads, recognized by the competent ministry.
- b) High school graduates with a baccalaureate diploma, in specializations corresponding to the disciplines in which they were awarded, who obtained the first prize at the Olympics at the national level, funded by the Ministry of Education and Research.

Candidates who obtained the respective performances during their high school studies benefit from the above facilities, within a maximum period of three years after graduating from high school.

Olympic candidates are considered admitted, with an admission average of 10 (ten). Olympic candidates who meet these criteria are not automatically declared admitted, they must go through the registration and place confirmation procedures.

14. Admission to the available places at the Faculty of Psychology and Educational Sciences is done strictly in the descending order of admissions averages obtained by the candidates, respecting the options of the candidates (according to the principal average comes before the option), within the available number of places for which the competition is organized.

• Example:

	Admission Average	Options
Candidate 1	8,50	1. Psychology Distance Learning
Candidate 2	9,00	 Psychology Full Time Psychology Distance Learning

If candidate 2 cannot be assigned to the first option (Psychology Full Time) - he does not have the required average - he will be assigned to the second option (Psychology Distance Learning), if there are places available, before candidate 1, because his average admission is higher than candidate 1's admission average.

The number of places financed from the state budget cannot be exceeded. If there are several candidates with equal averages in the last place, the tie-breaking criteria established by the Council of the Faculty of Psychology and Educational Sciences will be applied.

The general averages obtained by the candidates (respectively the overall score) are valid for establishing the classification order only at the faculty, specialization and line of study mentioned by the candidate in the enrollment application.

In the event that a group of 20 students (on the budget and with a fee) will not be made in the Romanian line for the specialization Pedagogy of Primary and Preschool Education (Năsăud, Sighetu Marmației, Târgu Mureş, Reşita extensions), the student accepts either to continue his studies in another location, or give up the place obtained. In the event that a group of 10 students (on the budget and with a fee) will not be made in the Hungarian line for the specialization Pedagogy of Primary and Preschool Education (extensions Târgu Mureş, Odorheiu Secuiesc, Satu Mare), the student accepts either to continue his studies in another location, or give up the place obtained. In the event that a group of 8 students (on the budget and with a fee) will not be made in the German line for the specialization Pedagogy of Primary and Preschool Education, the student accepts either to continue his studies in another location in the Romanian or Hungarian lines, or to give up at the place obtained.

15. Students from the full-time bachelor's degree program can complete, with the approval of the Faculty Council and the approval of the relevant vice-rector, 2 years of studies in a single year, with the exception of the last year of studies, under the conditions provided by the regulations for the organization and conduct of study programs and in compliance with the legislation in force.

B. THE ADMISSION CONTEST AND EXAMINATIONS

1. PREPARATORY ACTIVITIES

- 1.1. The Admission Committee is established in every faculty under the authority of the Dean. The Permanent Office of Admission provides candidates with information regarding admission to the faculty throughout the year. The Permanent Office of Admission ensures that activities of presenting and providing information to prospective candidates are conducted through all available means of communication, in accordance with Babeş-Bolyai University's strategy for promoting specialisations as elaborated by the Vice-Rector's office and approved by the Administration Council. This strategy is also in conformity with the strategy of our faculty.
- **1.2.** The Admission Committee and the Permanent Office of Admission of the faculty shall specify and communicate all details regarding the application process, registration offices, within 10 working days after the adoption of this regulation.

2. GENERAL ADMISSION CRITERIA AND GUIDELINES

- **2.1.** The admission is organised by the Faculty of Psychology and Educational Sciences under the direction of the Vice-Rector responsible with the admission and under the Admission Committee of the University, in compliance with the laws in force.
 - 2.2. Admission on state funded places is limited to the number of places allocated to the

faculty by the Rector's Office and by Order of the Line Minister.

- **2.3.** Admission to distance learning follows the same criteria as admission to full-time learning. There are separate lists of candidates and separate places established in this matter. Distance learning is exclusively organised on tuition.
- **2.4.** At undergraduate level, the minimum admission score is 5 (five). At master's level, the minimum score for every exam task is 5 (five), whereas the admission score is 6 (six). The final average for every candidate is calculated as weighted average, with two decimals (no rounding) of the final scores the candidate obtained for every exam task. For high school or university grades obtained in other countries, if the classification was based on a points system, conversion into grades is mandatory. For high school or university grades obtained in other countries, if the graduation documents have been recognized as equivalent according to law, the average scores or points shall be converted into grades in accordance with the scoring system applicable in Romania, as per the new regulations of the Line Ministry.
- **2.5.** The ranking at Babeş-Bolyai University is done strictly in descending order of the general averages obtained by the candidates, according to the selection and tie-breaking criteria, the candidates' option for a certain field, line of studies or form of education and in the limit of the number of places for which the contest is organized. If there are several candidates with equal averages on the last place, the tie- breaking criteria established by the Faculty Councils will be applied. The criteria for ranking the candidates must be designed in such a way as to ensure total transparency.

The general averages obtained by the candidates (respectively the overall score) are valid for establishing the classification order only at the faculty, specialization and line of studies mentioned by the candidate in the enrolment application. These averages are valid for a single admission session.

3. SELECTION CRITERIA – UNDERGRADUATE LEVEL

a) **PSYCHOLOGY** – in Romanian (full-time learning/distance learning) and Hungarian (full-time learning/distance learning);

Selection criteria for the Romanian line of study:

The admission average score is calculated as follows:

- 50% of the average score of the Baccalaureate exam;
- 50% of the grade obtained in the written exam (*on-site*).

Selection criteria for the Hungarian line of study:

The admission average score is calculated as follows:

- 20% of the average score of the Baccalaureate exam;
- 80% of the grade obtained in the oral exam (*on-site*):

Professional (based on a subject from the thematic) and motivational interview

Bibliography for the oral exam (Hungarian line of study): N. Kollár Katalin, Szabó Éva – Pszichológia pedagógusoknak, Editura OSIRIS, Budapesta

b) **PSYCHOLOGY – COGNITIVE SCIENCES** – in English (full-time learning)

Selection criteria:

The admission average score is calculated as follows:

- 50% of the average score of the Baccalaureate exam;
- 50% of the grade obtained in the written exam (on-site), which will be in English.
- c) **SPECIAL EDUCATION** in Romanian (full-time learning/distance learning) and Hungarian (full-time learning);

Selection criteria for the Romanian line of study:

The admission average score is calculated as follows:

- 50% of the average score of the Baccalaureate exam;
- 50% of the grade on the written essay.

Essay for the Romanian line of study:

- Candidates will be required to write an essay on one of the following areas relating to people with disabilities: education, access to services, leisure, professionalisation, attitudes and discrimination. The essay must follow the structure of an argumentative text in which to express and justify their perspective in a minimum of 2 pages and a maximum of 4 pages (A4), taking into account the following criteria: (a) clear expression of the perspective; (b) logically presenting the ideas that support the perspective; (c) respecting the structure of an argumentative text.
- The essay will be submitted online. The online essay submission procedure will be announced after the application process is completed.
- How to score the essay: 1 point ex officio; 3 points for each criterion.

Selection criteria for the Hungarian line of study:

The admission average score is calculated as follows:

- 20% of the average score of the Baccalaureate exam;
- 80% of the grade obtained in the oral exam (on-site).
- Professional (based on a subject from the thematic) and motivational interview

Bibliography for the written exam: N. Kollár Katalin, Szabó Éva – Pszichológia pedagógusoknak, Editura OSIRIS, Budapesta.

d) **PEDAGOGY** – in Romanian (full-time learning);

Selection criteria:

- 1. A motivational essay dated and signed by the candidate, which shall be submitted upon registration on the registration platform, and shall be graded on a Pass/Fail basis;
- 2. The average score of the baccalaureate exam (100%).

e) PEDAGOGY OF PRIMARY AND PRESCHOOL EDUCATION – in Romanian

(full-time learning/distance learning), Hungarian (full-time learning/distance learning), and German (full-time learning).

Selection criteria for all three lines of study – in Romanian, Hungarian, or German:

- 1. An oral exam graded on a Pass/Fail basis *Communicative Skills and Abilities* (fluent and expressive out-loud reading, dialogue, argumentation of a personal opinion or option, diction, social interaction skills); the exam is held *on-site*.
- 2. The average score of the baccalaureate exam (100%).

The tie-breaking criteria for deciding between candidates with equal average scores are as follows (for all specializations):

- a) Tie-breaking criteria for candidates with equal average scores for the Romanian line of study:
 - the grade obtained at the Romanian Language and Literature Baccalaureate exam (if candidates took both written and oral exams, the arithmetic average of the two scores shall be taken into account);
 - the grade obtained at the Baccalaureate exam for the compulsory subject of the profile (Mathematics or History).

b) Tie-breaking criteria for candidates with equal average scores for the Hungarian line of study:

- the grade obtained at the Hungarian Language and Literature Baccalaureate exam (for candidates graduating from Romanian language high schools, the grade obtained at the Romanian Language and Literature exam shall be taken into consideration; if candidates took both written and oral exams, the arithmetic average of the two scores shall be taken into account);
- The grade obtained in the second test of the baccalaureate exam
- Applicants who are Romanian citizens who did not graduate from high school in Hungarian will take a language proficiency test in front of a committee per faculty.

c) Tie-breaking criteria for candidates with equal average scores for the German line of study:

- the grade obtained at the German Language and Literature Baccalaureate exam (for candidates graduating from Romanian language high schools, the grade obtained at the Romanian Language and Literature exam shall be taken into consideration; if candidates took both written and oral exams, the arithmetic average of the two scores shall be taken into account);
- the grade obtained at the baccalaureate exam for the compulsory subject of the profile.

4. REGISTRATION OF CANDIDATES AT THE UNDERGRADUATE LEVEL

- **4.1.** The admission exam to higher level education at the Faculty of Psychology and Educational Sciences shall be held in two sessions, in July and in September. The second admission session is organised only if places remain vacant after the July admission session or they become vacant after the withdrawal of candidates then admitted.
- **4.2.** The process of registration shall be organised **exclusively online**. Details regarding admission are available on the faculty's website https://psiedu.ubbcluj.ro/3-admitere-psihologie. The daily schedule and a timetable of the planned activities shall be available on the faculty's website before the beginning of each admission session.

Separate registration for each specialisation is required. If the candidate registers

simultaneously to multiple specialisations, they must pay the admission fee for each of them and file a separate registration file (no separate file is required if the registration is for the same specialisation, for both fulltime and distance learning).

Technical support (printing, scanning, access to the registration platform) shall be provided at the faculty building on 7 Sindicatelor Street. To ensure the efficiency of the process, appointments are required for access to the building and shall be made telephonically the day before the visit at 0264405337, between 9:00 and 15:00.

- **4.3.** Registration to extensions of the Pedagogy of Primary and Preschool Education specialisation shall be organised at the faculty buildings from the cities where places are allocated.
 - Romanian line: Năsăud (IF/ID), Târgu Mureș (IF/ID), Sighetu Marmației (IF/ID), Reșița (IF/ID)
 - Hungarian line: Târgu Mureș (IF), Odorheiu Secuiesc (IF/ID), Satu Mare (IF).

4.4. Foreign citizens members of the EU, of the states belonging to the European Economic Area and of the Swiss Confederation, as well as British citizens and members of their families (spouse and dependent children) as beneficiaries of the Agreement on the withdrawal of the United Kingdom of Great Britain and Northern Ireland from European Union and European Atomic Energy Community 2019/C 384 I/01 (or Romanian citizens who have graduated from high schools abroad or international schools in Romania) must submit upon registration the certificate of recognition of studies or a registration number proving that the candidate has already applied for obtaining the certificate. The certificate of recognition of studies may be requested on the website of the Ministry of Education or at the Centre for International Cooperation of BBU (telephone: 0040-264.429.762, int. 6023, e-mail: anna.fejer@ubbcluj.ro). If the baccalaureate grading system is different from the Romanian one (from 1 to 10), candidates must request the recalculation of the average score of the baccalaureate exam and of the grades which are taken into account as tie- breaking criteria before filling in the registration form (but after applying for the certificate of recognition, because the state of the verified) (telephone: +40-264-405300, process shall int. elisabeta.kozma@ubbcluj.ro).

Non-EU foreign citizens shall apply exclusively through the Centre for International Cooperation of BBU (telephone: 0040-264.429.762, int. 6023, e-mail: corina.todea@ubbcluj.ro). More information regarding the ADMISSION OF STUDENTS FROM OTHER COUNTRIES and THE RECOGNITION OF STUDIES may be found on the website of the Centre for International Cooperation (http://www.cci.ubbcluj.ro/):

- For candidates from EU countries, of the states belonging to the European Economic Area and of the Swiss Confederation, British citizens and members of their families (spouse and dependent children) as beneficiaries of the Agreement on the withdrawal of the United Kingdom of Great Britain and Northern Ireland from European Union and European Atomic Energy Community 2019/C 384 I/01:
- https://cci.ubbcluj.ro/admission-international-students/candidates-from-eu-countries/bachelor-studies/
- For candidates from non-EU countries:
- https://cci.ubbcluj.ro/admission-international-students/candidates-from-other-countries/bachelor/
- For Romanian candidates who studied abroad The Recognition of Studies Abroad for Romanian Citizens:
 - https://cci.ubbcluj.ro/admission-international-students/recognition-of-studies-romanian-citizens/bachelor-studies/

- **4.5. Documents** required upon registration (to be scanned and uploaded in PDF format):
- a) Signed enlistment form appendix 1, automatically generated in the platform
- b) Baccalaureate diploma and transcript of high school grades (if applicable, for diplomas with transcripts) or an equivalent diploma or an official certificate attesting that the candidate passed the baccalaureate exam (applicable only to graduates of the current year who have not been issued a baccalaureate diploma before the date of registration); Foreign EU citizens, of the states belonging to the European Economic Area and of the Swiss Confederation, British citizens and members of their families (spouse and dependent children) as beneficiaries of the Agreement on the withdrawal of the United Kingdom of Great Britain and Northern Ireland from European Union and European Atomic Energy Community 2019/C 384 I/01 shall upload the documents in original, their certified translations into Romanian, and the certification of recognition of studies, issued by the Ministry of Education and Research.
- c) Birth certificate (both sides if the personal national identification number is on the back);
- d) Identity card;
 - **Foreign EU citizens**, of the states belonging to the European Economic Area and of the Swiss Confederation, as well as British citizens and members of their families (spouse and dependent children) as beneficiaries of the Agreement on the withdrawal of the United Kingdom of Great Britain and Northern Ireland from European Union and European Atomic Energy Community 2019/C 384 I/01, shall upload the passport and, if applicable, the residence visa.
- e) Standard Medical certificate attesting that the candidate is fit to be enrolled in higher studies;
- f) Other documents mentioned in particular cases (an official certificate requesting the exemption from the admission fee, application for places reserved for Roma ethnics, application for places reserved for candidates who are beneficiaries of the social welfare system, an official certificate issued by the General Directorate of Social Assistance and Child Protection, an official certificate issued by a legal organisation of the Roma, Olympiad diploma etc.);
- g) Motivational essay (if applicable).
- h) **Foreign EU citizens**, of the states belonging to the European Economic Area and of the Swiss Confederation, as well as British citizens and members of their families (spouse and dependent children) as beneficiaries of the Agreement on the withdrawal of the United Kingdom of Great Britain and Northern Ireland from European Union and European Atomic Energy Community 2019/C 384 I/01, who are required to prove their language proficiency of Romanian/English as part of the application process for certain specialisations may:
 - sit the written/oral admission exam in Romanian/English;
 - submit a diploma from a secondary school with Romanian language teaching;
 - submit the motivational essay in Romanian (if for admission contest);
 - submit a certificate of language proficiency for Romanian.

All these documents will be submitted to the faculty headquarters in physical format (no need for an appointment), accompanied by an envelope file and two ¾ photos, **upon confirmation of the place.** Education documents, birth certificate and identity card must be brought in original, plus a simple copy. The birth certificate and identity card are returned after the copy is certified. If the student has the study documents at another faculty because he occupies a place in the budget there, he can present certified copies of the study documents (or the originals accompanied by simple copies to be attested by the faculty that they are "in accordance with the

original", later the originals are returned to the student), accompanied by a certificate from the faculty where the originals are located, certifying this fact. Possible inconsistencies between the documents uploaded on the platform and those presented physically can lead to the loss of the occupied place.

4.6. The admission fee consists of:

- a. **The application fee** (300 lei) is to be paid for each specialization. UBB Employees and their children, as well as the children of active or retired teaching and auxiliary teaching staff from pre-school, primary, secondary, and tertiary education are exempted from paying the application fee *for one specialisation only*. Upon registration, the candidate must declare if they have registered to another faculty or specialisation of Babeş-Bolyai University or another higher education institution.
- b. The processing fee (in the amount of 100 lei) is charged for organizational and communication aspects, including for possible pre-registration, it is not subject to exemptions, exemptions and is not refundable. The exceptions are candidates who are orphans of one or both parents (up to 26 years old), come from foster care centers (up to 26 years old), come from single-parent families (up to 26 years old), as well as people at risk to lose their ability to meet their daily living needs due to illness, disability or poverty who are exempt from paying the admission fee (consisting of the registration fee and the processing fee). The exemption from the payment of these fees is made only on the basis of the supporting documents presented by the candidate at the time of registration, according to Appendix 2 of the present guideline. The admission fee is paid online for each which the candidate registers (Psychology, specialization to Psychopedagogy etc.), but not pay only once if, within the same specialization, you opt for both "with frequency" and "at a distance". The admission fee is paid online for each specialisation to which the candidate applies to (Psychology, Special Pedagogy etc.). It is paid only once if the candidate opts for both full- time and distance learning for the same specialisation.

5. THE ADMISSION CONTEST AT THE UNDERGRADUATE LEVEL

5.1. The admission exams shall be held on-site, in accordance with the published timetable (https://psiedu.ubbcluj.ro/3-admitere-psihologie). Appeals can be submitted to the address admitere.psiedu@gmail.com, according to the displayed calendar. Results to oral exams cannot be appealed, only procedurally. Appeals or contestations that are based on a lack of knowledge of the guidelines will not be admitted.

Results to the admission contest shall be published on the faculty's website (https://psiedu.ubbcluj.ro/3-admitere-psihologie), according to the official timetable.

- **5.2.** The lists which shall be published and necessary procedures are:
 - 5.2.1. Published on 21 July 2025:
- a) The list of admitted candidates in descending order of their admission average scores and their specified options.

Procedures to be followed:

Admitted candidates may confirm their place within the deadlines specified in the official admission timetable. Not confirming the place during this period results in their **elimination from the admission contest without prior notification.** Admitted candidates who confirm their places but wish to advance in the hierarchy, if any places become vacated, must

submit a request for **redistribution** on the admission platform. Options initially expressed in the application form shall be maintained for the redistribution process.

If candidates who had confirmed a place in the previous stage of the admission process were redistributed to another category on these lists (from tuition to state funded places or from distance to full-time learning), they must re-confirm the new place by filling in and uploading an adapted Contract of Higher Education Studies, for the newly occupied place. If the tuition fee/instalment was previously paid, no further action is necessary.

Admitted candidates who do not wish to advance in the hierarchy but to maintain the place they obtained shall confirm it and shall not submit a request for redistribution.

Two step confirmation

To confirm the place online, it is necessary for the candidate to fill in and sign the contract of studies, and to upload it in PDF format on the admission platform. Candidates admitted on tuition places must pay the first instalment of the tuition fee. If the tuition fee is paid in full upon place confirmation, a 10% discount is granted.

After confirming the place online, candidates must submit the student file with all documents at the faculty during the place confirmation stage of the admission process, in accordance with the official timetable. The file shall include the documents requested upon registration (see point 4.5.), 2 photos (¾), the contract of study signed by the candidate, and an envelope file.

b) The waiting list. A candidate on the waiting list is a candidate who did not obtain a place based on their admission average score.

Procedures to be followed

If the candidate opts for **redistribution on** the admission platform, it is possible for them to be assigned a place on the subsequent lists, if other admitted candidates do not confirm their places within the period specified in the schedule. Options initially expressed in the application form shall be maintained for the redistribution process.

c) The list of candidates who have been rejected as a consequence of not passing the exam or being absent.

5.2.2 Published on 25 July 2025 (after the redistribution process):

a) The list of admitted candidates in descending order of their admission average scores and their specified options in the redistribution process.

Procedures to be followed:

Candidates admitted after redistribution may confirm their place within the deadlines specified in the official schedule. Not confirming the place within this period results in **the elimination from the admission contest without prior notification.** Admitted candidates who confirm their places but wish to advance in the hierarchy, if any places become vacated, must submit a request for **redistribution** on the admission platform. The options initially established through the registration form are also kept for redistribution.

After confirming the place online, candidates must submit the student file with all documents at the faculty during the place confirmation stage of the admission process, in accordance with the official timetable. The file shall include the documents requested upon registration (see point 4.5.), 2 photos (¾), the contract of study signed by the candidate, and an envelope file

To confirm the place, it is necessary for the candidate to fill in and sign the contract of studies, and to upload it in PDF format on the admission platform. Candidates admitted on tuition places must pay the first instalment of the tuition fee. If the tuition fee is paid in full upon place confirmation, a 10% discount is granted.

If candidates who had confirmed a place in the previous stage of the admission process were redistributed to another category on these lists (from tuition to state funded places or from distance to full-time learning), they must re-confirm the new place by filling in and uploading an adapted Contract of Higher Education Studies, for the newly occupied place. If the tuition fee/instalment was previously paid, no further action is necessary.

b) **The waiting list.** A candidate on the waiting list is a candidate of Roma ethnicity and candidates who are beneficiaries of the social welfare system appear on the waiting list until their hierarchization at university level.

Procedures to follow:

These candidates must express their option for redistribution in the online admission program. The options initially set in the registration form are retained for redistribution.

- c) The list of rejected candidates with candidates who did not confirm their place during the previous stage of the admission process or failing the exam.
- **5.3.** If a candidate admitted on a state funded place withdraws or does not confirm the place until the official deadline, the vacant place is redistributed in the descending order of the admission average score as follows:
- a) to a candidate with an equal admission average score as the last admitted candidate, following the applying of the tie-breaking criteria established by the faculty;
- b) to the first candidate in the descending order of the admission average scores after those already admitted on state funded places;
- c) within the same specialisation, according to options expressed by candidates in the registration form.
- **5.4.** If the candidate is admitted to multiple specialisations, they may opt for two specialisations at most under the conditions established by law.
- **5.5.** If a student withdraws from a state funded place after the beginning of the academic year, it shall be considered that they have consumed one year from the normal period of study that can be state funded. If a student withdraws from a tuition place before the beginning of the academic year, the paid tuition fee is fully refunded. Also, the tuition fee paid upon place confirmation shall be fully refunded if the student obtains a state funded place after the redistribution process.
- **5.6.** A second admission contest shall be organised in September for the remaining vacant places, in accordance with the admission timetable. It shall be organised under the same conditions as the first one. Registrations and admission exams are not organised after the legal date established by the faculty.
 - **5.7.** The timetable for the 2025 admission to undergraduate studies is the following:

UNDERGRADUATE Level, July 2025

First Admission Session, July 2025

July 10-15, 2025	Online registration of candidates on the admission
	platform.
	(<u>https://admitere.ubbcluj.ro/InformatiiAdmitere</u>)
	 The cashier will be open between 9 am and
	1 pm (for those who cannot pay online on
	the admission platform).
	On July 15, the admission platform will close at 4:00 PM .

July 17, 2025	 the registration of appeals , observations, errors, omissions will be carried out (at the address admitere.psiedu@gmail.com). The displaying of lists with student room assignment for specializations where tests are taken, by ID number (https://psiedu.ubbcluj.ro/311-programare-test-admitere)
July 18, 2025	Admission tests (written/oral) will be taken according to the selection criteria (for specializations with admission tests).
July 19, 2025	 The results of the admission tests will be displayed, (https://psiedu.ubbcluj.ro/31-rezultate-admitere), for specializations that had a written test, after 4:00 PM. Appeals will be submitted for the written tests by July 20, 2025 at 12:00 , to the address admitere.psiedu@gmail.com Oral exams will be taken (for specializations that have oral exams).
July 21, 2025	 Display of admission lists, responses to appeals (https://psiedu.ubbcluj.ro/31-rezultate-admitere) -
July 22, 23, 24, 2025	 Confirmation of places online on the admission platform, payment of the first installment of the tuition fee (for those admitted to places with a fee). Submitting redistribution requests online on the admissions platform. Between 9 am and 2 pm, physical submission of files including the necessary documents - at the faculty/specialization headquarters (list of documents available here: https://psiedu.ubbcluj.ro/315-inscriere-facultate-psiho), only after confirming the place online. The cashier will be open between 9 am and 2 pm (for those who cannot pay online).
July 25, 2025	 The lists after redistribution will be displayed (https://psiedu.ubbcluj.ro/31-rezultate-admitere) - after 4:00 PM. Confirmation of places after online redistribution on the admission platform.
July 26, 2025	 Confirmation of places online redistribution on the admission platform. Between 9 am and 2 pm, physical submission of files including the necessary documents - at the faculty/specialization headquarters (list of

	documents available here:		
	https://psiedu.ubbcluj.ro/315-inscriere-facultate-		
	<u>psiho</u>), only after confirming the place online.		
	• The cashier will be open between 9 am and 2 pm		
	(for those who cannot pay online) .		
July 27, 2025	• Confirmation of seats after online redistribution		
July 27, 2023	on the admission platform.		
July 28, 2025	 Confirmation of seats after online redistribution on the admission platform. Between 9 am and 1 pm, physical submission of files including the necessary documents - at the faculty/specialization headquarters (list of documents available here: https://psiedu.ubbcluj.ro/315-inscriere-facultate-psiho), only after confirming the place online. The cashier will be open between 9 am and 1 pm (for those who cannot pay online). 		
July 29, 2025	The final lists will be displayed (https://psiedu.ubbcluj.ro/31-rezultate-admitere)		

Second Admission Session, September 2025

September 5-6, 2025	 Online registration of candidates on the admission platform. (https://admitere.ubbcluj.ro/InformatiiAdmitere) The cashier will be open between 9 am and 1 pm (for those who cannot pay online on the admission platform). On September 6, the admission platform will close at 1:00 PM.
September 7, 2025	 the registration of appeals , observations, errors, omissions will be carried out (at the address admitere.psiedu@gmail.com). The displaying of lists with student room assignment for specializations where tests are taken, by ID number (https://psiedu.ubbcluj.ro/311-programare-test-admitere)
September 8, 2025	• Face-to-face admission tests (written/oral) will be taked according to the selection criteria (for specializations where there are admission tests).
September 9, 2025	 Displaying the results of the admission tests, (https://psiedu.ubbcluj.ro/31-rezultate-admitere), for specializations that had a written test, after 4:00 PM. Submit appeals for the written tests by September 10, 2025 at 12:00 , to the address admitere.psiedu@gmail.com Oral exams will be taken (for specializations that

		have oral exams).
September 2025	11,	 Admission lists will be displayed, responses to appeals (https://psiedu.ubbcluj.ro/31-rezultate-admitere) - after 4:00 PM. Confirmation of places online on the admission platform. Submitting redistribution requests online.
September 2025	12,	 Confirmation of places online on the admission platform, payment of the first instalment of the tuition fee (for those admitted to places with a fee). Submitting redistribution requests online on the admissions platform. Between 9 am and 2 pm, physical submission of files including the necessary documents - at the faculty/specialization headquarters (list of documents available here: https://psiedu.ubbcluj.ro/315-inscriere-facultate-psiho), only after confirming the place online. The cashier will be open between 9 am and 2 pm
September 2025	13,	 (for those who cannot pay online). The lists after redistribution will be displayed (https://psiedu.ubbcluj.ro/31-rezultate-admitere after 4:00 PM.
		 Confirmation of seats after online redistribution on the admission platform. Confirmation of seats after online redistribution
September 2025	14,	 on the admission platform Between 9 am and 1 pm, physical submission of files including the necessary documents - at the faculty/specialization headquarters (list of documents available here: https://psiedu.ubbcluj.ro/315-inscriere-facultate-psiho), only after confirming the place online. The cashier will be open between 9 am and 1 pm (for those who cannot pay online).

If state funded places allocated to a specialisation remain vacant after the second admission session, the Senate College of Babeş-Bolyai University is entitled to decide the redistribution of these places to other specialisations within the faculty or to other faculties within the same line of study, depending on requests and competition levels. Students previously admitted on tuition places may be redistributed on these places.

6. SELECTION CRITERIA – MASTER'S LEVEL

PSYCHOLOGY

1. **Clinical Psychology, Psychological Counselling and Psychotherapy** (in Romanian, full-time learning)

Selection criteria:

- 20% of the average score of the bachelor's graduation exam;
- 80% of the grade obtained at an *on-site* interview based on an essay of maximum 4 pages written by the candidate on a topic that is relevant to the master programme's subject (theoretical synthesis, research project, prevention/intervention project etc.). The project will be uploaded to a link provided by the committee before the admission.

Tie-breaking criteria for candidates with the same average on the last available place:

- 1. The average score from the interview;
- 2. The average score of the baccalaureate exam.

2. Psychological Techniques for Controlling Behaviour and Development of Human Potential (in Romanian, full-time learning)

Selection criteria:

- -20% of the average score of the bachelor's graduation exam;
- -80% of the grade obtained at an *on-site* interview based on an essay of maximum 4 pages written by the candidate on a topic that is relevant to the master programme's subject (theoretical synthesis, research project, prevention/intervention project etc.). The project will be uploaded to a link provided by the committee before the admission.

Tie-breaking criteria for candidates with the same average on the last available place:

- 1. The average score from the interview;
- 2. The average score of the baccalaureate exam.

3. **Psychology of Public and Clinical Health** (in Romanian, full-time learning)

Selection criteria:

- -20% of the average score of the bachelor's graduation exam;
- -80% of the grade obtained at an *on-site* interview based on an essay of maximum 4 pages written by the candidate on a topic that is relevant to the master programme's subject (theoretical synthesis, research project, prevention/intervention project etc.). The project will be brought in printed format when the candidate attends the oral exam

- 1. The average score from the interview;
- 2. The average score of the baccalaureate exam.

4. **Counselling and Psychological Interventions in Human Development** (in Romanian, full-time learning)

Selection criteria:

- -20% of the average score of the bachelor's graduation exam;
- -80% of the grade obtained at an *on-site* interview based on an essay of maximum 4 pages written by the candidate on a topic that is relevant to the master programme's subject (theoretical synthesis, research project, prevention/intervention project etc.). The project will be brought in printed format when the candidate attends the oral exam.

Tie-breaking criteria for candidates with the same average on the last available place:

- 1. The average score from the interview;
- 2. The average score of the baccalaureate exam.

5. Human Resources Psychology and Organisational Health Selection criteria:

- -20% of the average score of the bachelor's graduation exam;
- -80% of the grade obtained at an *on-site* interview based on an essay of maximum 4 pages written by the candidate on a topic that is relevant to the master programme's subject (theoretical synthesis, research project, prevention/intervention project etc.). The project will be brought in printed format when the candidate attends the oral exam.

Tie-breaking criteria for candidates with the same average on the last available place:

- 1. The average score from the interview;
- 2. The average score of the baccalaureate exam.

6. **Judicial Psychology** (in Romanian, full-time learning)

Selection criteria:

- -20% of the average score of the bachelor's graduation exam;
- -80% of the grade obtained at an *on-site* interview based on an essay of maximum 4 pages written by the candidate on a topic that is relevant to the master programme's subject (theoretical synthesis, research project, prevention/intervention project etc.). The project will be brought in printed format when the candidate attends the oral exam.

Tie-breaking criteria for candidates with the same average on the last available place:

- 1. The average score from the interview;
- 2. The average score of the baccalaureate exam.

7. Counselling and Psychological Intervention (in Hungarian, full-time learning)

Selection criteria:

- 20% average of the bachelor's exam
- 80% professional interview (based on a scientific study in English on a topic relevant to the master's thesis) and motivational. Oral exam in Hungarian (with physical presence)

- 1. The average score from bachelor's graduation exam.
- 2. The average score of the baccalaureate exam.

8. Clinical Psychology: Evaluation and Intervention (in Hungarian, full-time learning)

Selection criteria:

- -20% average of the bachelor's exam
- -80% professional interview (based on a scientific study in English on a topic relevant to the master's thesis) and motivational. Oral exam in Hungarian (with physical presence)

Tie-breaking criteria for candidates with the same average on the last available place:

- 1. The average score of the bachelor's graduation exam;
- 2. The average score of the baccalaureate exam.

EDUCATIONAL SCIENCES

9. Speech Therapy and Educational Audiology (in Romanian, full-time learning)

Selection criteria:

- -50% of the average score of the bachelor's graduation exam;
- -50% of the grade on the presented project (online)

The oral exam consists of presenting a research / language and communication therapy project focused on the subfields covered by the master's program. The project will be presented online in the day of the exam.

Tie-breaking criteria for candidates with the same average on the last available place:

- 1. The average score of the bachelor's graduation exam;
- 2. The average score of the baccalaureate exam.

10. Management, Counselling and Psycho-Pedagogical Assistance in Inclusive Institutions (in Romanian, full-time learning)

Selection criteria:

- -50% of the average score of the bachelor's graduation exam;
- -50% of the grade on the presented project (online.

The oral exam consists of presenting a research / intervention psycho-pedagogical project focused on the subfields covered by the master's program.

Tie-breaking criteria for candidates with the same average on the last available place:

- 1. The average score of the bachelor's graduation exam;
- 2. The average score of the baccalaureate exam.

11. **School and Career Counselling** (in Romanian, full-time and distance learning) **Selection criteria:**

- 50% of the average score of the bachelor's graduation exam;
- 50% of the average score of the undergraduate years of study.

- 1. The average score of the bachelor's graduation exam;
- 2. The average score of the baccalaureate exam.

12. **Instructional Designer** (in Romanian, full-time learning)

Selection criteria:

- 60% of the average score of the bachelor's graduation exam;
- 40% of the average score of the undergraduate years of study.

Tie-breaking criteria for candidates with the same average on the last available place:

- 1. The average score of the bachelor's graduation exam;
- 2. The average score of the baccalaureate exam.

13. Curriculum Management (in Romanian, full-time and distance learning)

Selection criteria:

- -50% of the average score of the bachelor's graduation exam;
- -50% of the average score of the undergraduate years of study.

Tie-breaking criteria for candidates with the same average on the last available place:

- 1. The average score of the bachelor's graduation exam;
- 2. The average score of the baccalaureate exam.

14. **Didactics of German Language and Cultural Education** (in German, full-time learning)

Selection criteria:

- 50% of the average score of the bachelor's graduation exam;
- 50% of the average score of the undergraduate years of study.

Tie-breaking criteria for candidates with the same average on the last available place:

- 1. The average score of the bachelor's graduation exam;
- 2. The average score of the baccalaureate exam.

15. Alternative Methods and Practices in Education

(in Hungarian, full-time learning)

Selection criteria:

- 30% of the average score of the bachelor's graduation exam;
- 70% of the grade obtained for the defence of a research project (*on-site*) elaborated on a topic chosen by the candidate in accordance with the curriculum of the study programme. The research project is submitted upon registration.

- 1. The grade obtained for the defence of the research project;
- 2. The average score of the bachelor's graduation exam.

16. **Strategies for Effective Learning** (in Odorheiu Secuiesc; in Hungarian, full-time learning)

Selection criteria:

- 30% of the average score of the bachelor's graduation exam;
- 70% of the grade obtained for the defence of a research project on a topic chosen by the candidate from the master's programme subjects. The research project is submitted upon registration.

Tie-breaking criteria for candidates with the same average on the last available place:

- 1. The grade of obtained for the defence of the research project;
- 2. The average score of the bachelor's graduation exams.

17. Educational Management (in Romanian, full-time learning)

Selection criteria:

- 50% of the average score of the bachelor's graduation exam;
- 50% of the average score of the undergraduate years of study.

Tie-breaking criteria for candidates with the same average on the last available place:

- 1. The average score of the bachelor's graduation exam;
- 2. The average score of the baccalaureate exam.

18. Educational Management (in Resita; in Romanian, full-time learning)

Selection criteria:

- 50% of the average score of the bachelor's graduation exam;
- 50% of the average score of the undergraduate years of study.

Tie-breaking criteria for candidates with the same average on the last available place:

- 1. The average score of the bachelor's graduation exam;
- 2. The average score of the baccalaureate exam.

7. REGISTRATION OF CANDIDATES AT THE MASTER'S LEVEL

- **7.1.** The admission exam to higher level education at the Faculty of Psychology and Educational Sciences shall be held in two sessions, in July and in September. The second admission session is organised only for the places remaining vacant after the July admission session and after the withdrawal of candidates then admitted.
- **7.2.** The process of registration shall be organised **exclusively online**. Details regarding the admission process are available on the faculty's website https://psiedu.ubbcluj.ro/3-admitere-psihologie.

Separate registration for each specialisation is required. If the candidate registers simultaneously to multiple specialisations, they must pay the admission fee for each of them. However, the application form is to be filled in only once.

Technical support (printing, scanning, access to the registration platform) shall be provided at the faculty building on 7 Sindicatelor Street. To facilitate the process, appointments are required for access to the building and shall be made telephonically the day before the visit at 0264405337 between 9:00 and 15:00.

7.3. Foreign EU citizens, citizens of the states belonging to the European Economic Area and of the Swiss Confederation, as well as British citizens and members of their families (spouse and dependent children) as beneficiaries of the Agreement on the withdrawal of the United Kingdom of Great Britain and Northern Ireland from European Union and European Atomic Energy Community 2019/C 384 I/01 (or Romanian citizens who have graduated from high schools or universities abroad or international schools in Romania) must submit upon registration the certificate of recognition of studies or a registration number proving that the candidate has already applied for obtaining the certificate. The certificate of recognition of studies may be requested on the website of the Ministry of Education or at the Centre for International Cooperation of BBU (telephone: 0040-264.429.762, int. 6023, e-mail: anna.fejer@ubbcluj.ro). If the baccalaureate or Bachelor's grading system is different from the Romanian one (from 1 to 10), candidates must request the recalculation of the average score of the baccalaureate exam and of the grades which are taken into account as tiebreaking criteria before filling in the registration form (but after applying for the certificate of recognition because the state of the process shall be verified) (telephone:

+40-264-405300, int. 5105, e-mail: elisabeta.kozma@ubbcluj.ro).

Centre for International Cooperation (http://www.cci.ubbcluj.ro/):

Non-EU foreign citizens may apply exclusively through the Centre for International Cooperation of BBU (telephone: 0040-264.429.762, int. 6023, e-mail: corina.todea@ubbcluj.ro).

More information regarding the ADMISSION OF STUDENTS FROM OTHER COUNTRIES and THE RECOGNITION OF STUDIES may be found on the website of the

- For **candidates from EU**, citizens of the states belonging to the European Economic Area and of the Swiss Confederation, as well as British citizens and members of their families (spouse and dependent children) as beneficiaries of the Agreement on the withdrawal of the United Kingdom of Great Britain and Northern Ireland from European Union and European Atomic Energy Community 2019/C 384 I/O https://cci.ubbcluj.ro/admission-international-students/candidates-from-eu-countries/master-degree/
 - -For candidates from Non-EU countries:

 $\underline{https://cci.ubbcluj.ro/admission-international-students/candidates-from-other-countries/master-degree/$

- For Romanian candidates who studied abroad – The Recognition of Studies Abroad for Romanian Citizens:

https://cci.ubbcluj.ro/admission-international-students/recognition-of-studies-romanian-citizens/master-degree/

- **7.4. Documents** required upon registration (to be scanned and uploaded in PDF format):
- a) Enrollment form (signed) appendix 1, automatically generated in the admissions platform;
- b) Baccalaureate diploma and transcript of high school grades (if applicable, for diplomas with transcripts) or an equivalent diploma; Bachelor's diploma and the Diploma Supplement or an official certificate attesting the passing of the Bachelor's graduation exam (applicable only to graduates of the current year who have not been issued a Bachelor's diploma before the date of registration);

Foreign EU citizens, citizens of the states belonging to the European Economic Area and of the Swiss Confederation, as well as British citizens and members of their families (spouse and dependent children) as beneficiaries of the Agreement on the withdrawal of

the United Kingdom of Great Britain and Northern Ireland from European Union and European Atomic Energy Community 2019/C 384 I/01, shall upload the documents in original, their certified translations into Romanian and the certification of recognition of studies, issued by the Ministry of Education And Research.

- c) Birth certificate (both sides if the personal national identification number is on the back);
- d) Identity card;

Foreign EU citizens, citizens of the states belonging to the European Economic Area and of the Swiss Confederation, as well as British citizens and members of their families (spouse and dependent children) as beneficiaries of the Agreement on the withdrawal of the United Kingdom of Great Britain and Northern Ireland from European Union and European Atomic Energy Community 2019/C 384 I/01, shall upload the passport and, if applicable, the residence visa.

e) Standard Medical certificate attesting that the candidate is fit to be enrolled in higher studies;

A valid certificate of language proficiency for an international language (English, French, Italian, Spanish, German) of level B1 (at least) or another accepted certificate or official document, according to the following list https://psiedu.ubbcluj.ro/data/uploads/doc/regulamente/anexa 1 certificate i ates tate_lingvistice_acceptate_2022_13.12.2021.pdf

- f) Foreign citizens of the EU, of the states belonging to the European Economic Area and of the Swiss Confederation, British citizens and their family members (spouse and dependent children) as beneficiaries of the Agreement on the withdrawal of the United Kingdom of Great Britain and Northern Ireland from the European Union and the European Atomic Energy Community 2019/C 384 I/01 who must prove their knowledge of the Romanian language for the specialization they are enrolling in can do so by:
 - take the written/oral admission exam in Romanian;
 - submit a diploma from a secondary school with Romanian language teaching;
 - submit the motivational essay in Romanian (if for admission exam);
 - submit a certificate of language proficiency for Romanian.
- g) Other documents mentioned in particular cases (an official certificate requesting the exemption from the admission fee, application for places reserved for Roma ethnics, application for places reserved for candidates who are beneficiaries of the social welfare system, an official certificate issued by the General Directorate of Social Assistance and Child Protection, an official certificate issued by a legal organisation of the Roma etc.):

All documents shall be submitted to the faculty in original in an envelope file and two photos (¾) upon place confirmation. The study documents, birth certificate, identity card and a certificate of language proficiency must be submitted in both original and copied form. The birth certificate and the identity card shall be returned after the copies are certified to be "in accordance with the original". If the originals of the student's study documents have been submitted to another faculty where he or she is enrolled on a state funded place, certified copies (or the originals accompanied by simple copies to be legalized by the faculty, later the originals are returned to the student), and an official certificate from the other faculty, attesting that the originals are there, may be submitted. Inconsistencies between the documents uploaded on the admission platform and the documents submitted at the faculty may cause the candidate to lose their occupied place.

7.5. The admission fee consists of:

- a. **The application fee** (300 lei) is to be paid for each specialisation the candidate applies to employees of BBU, as well as the children of active or retired teaching staff from pre- school, primary, secondary, and tertiary education are exempted from paying the application fee *for one specialisation only*. Upon registration, the candidate must declare if they have registered to another faculty or specialisation of Babeş-Bolyai University or another higher education institution.
- c. The processing fee (in the amount of 100 lei) is charged for organizational and communication aspects, including for possible pre-registration, it is not subject to exemptions, exemptions and is not refundable. The exceptions are candidates who are orphans of one or both parents (up to 26 years old), come from foster care centres (up to 26 years old), come from single-parent families (up to 26 years old), as well as people at risk to lose their ability to meet their daily living needs due to illness, disability or poverty who are exempt from paying the admission fee (consisting of the registration fee and the processing fee). The exemption from the payment of these fees is made only on the basis of the supporting documents presented by the candidate at the time of registration, according to Appendix 2 of the present guidelines. The admission fee is paid online for each specialization to which the candidate registers (Clinical Psychology, Educational Management, etc.), but not pay only once if, within the same specialization, you opt for both "with frequency" and "at a distance".

8. ADMISSION CONTEST AT THE MASTER'S LEVEL

8.1. The admission exams shall be held *on-site*, in accordance with the published timetable. Results to oral exams cannot be appealed.

Results to the admission contest shall be published on the faculty's website (https://psiedu.ubbcluj.ro/3-admitere-psihologie), according to the official timetable.

- **8.2. The lists** that shall be published are:
- a) The list of admitted candidates. Candidates admitted may confirm their place online within the deadlines specified in the official timetable. Not confirming the place during this period results in their elimination from the admission contest without prior notification.

To confirm the place online, it is necessary for the candidate to fill in and sign the contract of studies, and to upload it in PDF format on the admission platform. Candidates admitted on tuition places must pay the first instalment of the tuition fee. If the tuition fee is paid in full upon place confirmation, a 10% discount is granted.

After confirming the place online, candidates must submit the student file with all documents at the faculty during the place confirmation stage of the admission process, in accordance with the official timetable. The file shall include the documents requested upon registration (see point 7.4.), 2 photos (34), the contract of study signed by the candidate and an envelope file.

Admitted candidates who confirm their places but wish to advance in the hierarchy if places are vacated must submit a request for **redistribution** on the admission platform. Options initially expressed in the application form shall be maintained for the redistribution process.

If candidates who had confirmed their place in the previous stage of the admission process were redistributed to another category on these lists (from tuition to state funded places or from part-time to full-time learning), they must re-confirm the new place by filling in and uploading an adapted Contract of Higher Education Studies, for the newly occupied place. If the tuition fee/instalment was previously paid, no further action is necessary.

Admitted candidates who do not wish to advance in the hierarchy but to maintain the place they obtained shall confirm the place and shall not submit a request for redistribution.

b) The waiting list. A candidate on the waiting list is a candidate who did not obtain a

place based on their admission average score. If the candidate opts for **redistribution** on the admission platform, they may be assigned a place on the subsequent lists, if other admitted candidates do not confirm their places within the period specified in the schedule. Options initially expressed in the application form shall be maintained for the redistribution process.

c) The list of reject candidates, as resulting from failing the test or being absent.

After the redistribution process, the lists that shall be published are:

a) The list of admitted candidates. Candidates admitted after redistribution may confirm the place within the deadlines specified in the official schedule. Not confirming the place within this period results in the elimination from the admission contest without prior notification. Admitted candidates who confirm their places but wish to advance in the hierarchy if places are vacated must submit a request for redistribution on the admission platform. Options initially expressed in the application form shall be maintained for the redistribution process.

To confirm the place online, it is necessary for the candidate to fill in and sign the contract of studies, to scan it, and to upload it in PDF format on the admission platform. Candidates admitted on tuition places must pay the first instalment of the tuition fee. If the tuition fee is paid in full upon place confirmation, a 10% discount is granted.

After confirming the place online, candidates must submit the student file with all documents at the faculty during the place confirmation stage of the admission process, in accordance with the official timetable. The file shall include the documents requested upon registration (see point 7.4.), 2 photos $(\frac{3}{4})$, the contract of study signed by the candidate and an envelope file.

If candidates who had confirmed their place in the previous stage of the admission process were redistributed to another category on these lists (from tuition to state funded places or from distance to full-time learning), they must re-confirm the new place by filling in and uploading an adapted Contract of Higher Education Studies, for the newly occupied place. If the tuition fee/instalment was previously paid, no further action is necessary.

b) The waiting list.

A candidate on the waiting list is a candidate who did not obtain a place based on their admission average score. If the candidate opts for **redistribution** on the admission platform, it is possible for them to be assigned a place on the subsequent lists, if other admitted candidates do not confirm their places within the period specified in the schedule. Options initially expressed in the application form shall be maintained for the redistribution process.

Candidates of Roma ethnicity and candidates who are beneficiaries of the social welfare system appear on the waiting list until their hierarchization at university level.

- c) The list of candidates rejected due to not confirming the place during the previous stage of the admission process or failing the exam.
- **8.3.** If a candidate admitted on a state funded place withdraws or does not confirm the place until the official deadline, the vacant place is redistributed in the descending order of the admission average score as follows:
- -to a candidate with an equal admission average score as the last admitted candidate, following the applying of the tie-breaking criteria established by the faculty;
- -to the first candidate in the descending order of the admission average scores after those already admitted on state funded places;
- -within the same specialisation, according to options expressed by candidates in the registration form.
- **8.4.** If the candidate is admitted to multiple specialisations, they may opt for two specialisations at most under the conditions established by law.
- **8.5.** A second admission contest shall be organised in September for the remaining vacant places, in accordance with the admission timetable. It shall be organised under the same

conditions as the first one. Registrations and admission exams are not organised after the legal date established by the faculty.

8.6. The timetable for the 2024 admission to master's level studies is the following:

First Admission Session, July 2025

July 10 – 14, 2025	 Online registration of candidates on the admission platform (
July 16, 2025	 the registration of appeals, observations, errors, omissions will be carried out (at the address admitere.psiedu@gmail.com). The lists with student room assignments will be displayed for the specializations where the exams are taken, by ID number (https://psiedu.ubbcluj.ro/317-sustinere-admitere-master)
July 17,18, 2025	 Taking face-to-face/online admission tests according to the selection criteria (for specializations where there are admission tests).
July 19, 2025	• Displaying the results of the admission tests (https://psiedu.ubbcluj.ro/31-rezultate-master).
July 21, 2025	 Displaying admission lists (https://psiedu.ubbcluj.ro/31-rezultate-master - after 4:00 PM. Confirmation of places online on the admission platform. Submitting redistribution requests online.
July 22, 23, 24, 2025	 Confirmation of places online on the admission platform, payment of the first instalment of the tuition fee (for those admitted to places with a fee). Submitting redistribution requests online on the admissions platform. Between 9 am and 2 pm, physical submission of files including the necessary documents - at the faculty/specialization headquarters (list of documents available here: https://psiedu.ubbcluj.ro/317-acte-inscriere-master), only after confirming the place online. The cashier will be open between 9 am and 2 pm (for those who cannot pay online).
July 25, 2025	 Displaying lists after redistribution (https://psiedu.ubbcluj.ro/31-rezultate-master) - after 4:00 PM. Confirmation of places after online redistribution on

	the admission platform.	
July 26, 2025	 Confirmation of places after online redistribution on the admission platform. Between 9 am and 2 pm, physical submission of files including the necessary documents - at the faculty/specialization headquarters (list of documents available here: https://psiedu.ubbcluj.ro/317-acte-inscriere-master), only after confirming the place online. The cashier will be open between 9 am and 2 pm (for those who cannot pay online). 	
July 27, 2025	Confirmation of places after online redistribution on the admission platform.	
July 28, 2025	 Confirmation of places after online redistribution on the admission platform. On July 28, the admission platform will close at 1:00 p.m. Between 9 am and 1 pm, physical submission of files including the necessary documents - at the faculty/specialization headquarters (list of documents available here: https://psiedu.ubbcluj.ro/317-acte-inscriere-master), only after confirming the place online. The cashier will be open between 9 am and 1 pm (for those who cannot pay online). 	
July 29, 2025	 Displaying the final lists (https://psiedu.ubbcluj.ro/31-rezultate-master) 	

Second Admission Session, September 2025

September 5 – 6, 2025	Online registration of candidates on the admission platform (https://admitere.ubbcluj.ro/InformatiiAdmitere).
	o The cashier will be open between 9 am and 1 pm (for those who cannot pay online on the admission platform).
	 On September 6, the admission platform will close at 1:00 PM.
September 7, 2025	 the registration of appeals, observations, errors, omissions will be carried out (at the address admitere.psiedu@gmail.com).
	 Displaying the lists with the student room assignment for the specializations where the exams are taken, by ID number (https://psiedu.ubbcluj.ro/317-sustinere-admitere-master)
September 8, 2025	Taking face-to-face/online admission tests according to selection criteria (for specializations where there are admission tests).

September 9, 2025	 Displaying the results of the admission tests (https://psiedu.ubbcluj.ro/31-rezultate-master).
September 11, 2025	 Displaying admission lists (https://psiedu.ubbcluj.ro/31-rezultate-master) - after 4:00 PM. Confirmation of places online on the admission platform. Submitting redistribution requests online.
September 12, 2025	 Confirmation of places online on the admission platform, payment of the first instalment of the tuition fee (for those admitted to places with a fee) Submitting redistribution requests online on the admissions platform. Between 9 am and 2 pm, physical submission of files including necessary documents - at the faculty/specialization headquarters (list of documents available here: https://psiedu.ubbcluj.ro/317-acte-inscriere-master), only after confirming your place online. The cashier will be open between 9 am and 2 pm (for those who cannot pay online)
September 13, 2025	 Displaying lists after redistribution (https://psiedu.ubbcluj.ro/31-rezultate-master) - after 2:00 PM. Confirmation of places after online redistribution on the admission platform.
September 14, 2025	 Confirmation of places after online redistribution on the admission platform. On September 14, the admission platform will close at 1:00 PM. Between 9 am and 1 pm, physical submission of files including the necessary documents - at the faculty/specialization headquarters (list of documents available here: https://psiedu.ubbcluj.ro/317-acte-inscriere-master), only after confirming the place online. The cashier will be open between 9 am and 1 pm (for those who cannot pay online).
September 15, 2025	Displaying the final lists (https://psiedu.ubbcluj.ro/31-rezultate-master)

If state funded places allocated to a specialisation remain vacant after the second admission session, the Senate College of Babeş-Bolyai University is entitled to decide the redistribution of these places to other specialisations within the faculty or to other faculties within the same line of study, depending on requests and competition levels. Students previously admitted on tuition places may be redistributed on these places.

C. FINAL PROVISIONS

1.Faculties shall submit to the Rector's office the final lists of candidates admitted for the 2025-2026 academic year until 29th July 2025, respectively 15th September 2025. Subsequent modifications shall not be allowed after these dates. The lists shall be signed by the Chair of the Admission Committee of the University as well and they shall represent the main document used for enrolment. Subsequent withdrawals and redistributions shall be resolved as for enrolled students.

2. The adoption of this regulation revokes previous ordinances and regulations. Changes may be made only with the approval of the Senate of Babeṣ-Bolyai University or by issuing mandatory regulations. The regulation may be amended in accordance with decisions of the Senate of Babeṣ-Bolyai University or Ministerial Orders issued before the beginning of the admission period.

Dean, Professor Nicolae-Adrian Opre, PhD

APPENDIX 1

LANGUAGE CERTIFICATES ACCEPTED FOR ADMISSION TO BACHELOR'S AND MASTER'S UNIVERSITY STUDIES

ENGLISH

Cambridge English: B1 Preliminary for Schools - B1, B2

Cambridge English: B1 Preliminary - B1, B2

Cambridge English: B2 First for Schools - B1, B2, C1

Cambridge English: B2 First - B1, B2, C1

Cambridge English: C1 Advanced - B2, C1, C2

Cambridge English: C2 Proficiency - C1, C2

Cambridge English: B1 Business Preliminary - B1, B2

Cambridge English: B2 Business Vantage - B1, B2, C1

Cambridge English: C1 Business Higher - B2, C1, C2

IELTS (International English Language Testing System) - B1, B2, C1, C2

TOEFL iBT (Test of English as a Foreign Language – Internet-based Tests) - B1, B2, C1

TOEIC (Test of English for International Communication) - B1, B2, C1

LCCI - ELSA (London Chamber of Commerce and Industry International Qualifications – English Language Skills Assessment) - minimum B1

LCCI – JETSET (London Chamber of Commerce and Industry International Qualifications –

Junior English, Tests, Senior English Tests) - minimum B1 Pearson LCCI Entry 3 Certificate in ESOL International - B1

Pearson LCCI Level 1 Certificate in ESOL International - B2

Pearson LCCI Level 2 Certificate in ESOL International - C1

Pearson LCCI Level 3 Certificate in ESOL International - C2

Pearson Edexcel Entry Level Certificate in ESOL International (Entry 3) - B1

Pearson Edexcel Entry Level 1 Certificate in ESOL International - B2

Pearson Edexcel Entry Level 2 Certificate in ESOL International - C1

Pearson Edexcel Entry Level 3 Certificate in ESOL International - C2

TRINITY ISE (Integrated Skills in English) - B1-C2

ECL - B1-C1

FRENCH

DALF (Diplôme approfondi de langue française) - C1-C2

DELF (Diplôme d'études en langue française) - B1-B2

TCF (Test de connaissance du français) - B1-C2 TEF(Test d'évaluation du français) - B1-C2

GERMAN

DSD (Das Deutsche Sprachdiplom der Kultursministerkonferenz Zweite Stufe) - B2, C1

ŐSD (Das Österreichische Sprachdiplom Deutsch) - B1, B2, C1 Goethe-Zertifikat - B1, B2, C1 Goethe-Zertifikat - C2 ZDfB (Zertifikat Deutsch für den Beruf) PWD (Prüfung Wirtschaftsdeutsch International) - C1 KDS (Kleines Deutsches Sprachdiplom) - C2 GDS (Großes Deutsches Sprachdiplom) - C2, C2+ TestDaF (Der Test Deutsch als Fremdsprache) - B2-C1 telc Deutsch - C1

ITALIAN

CILS (Certificazione di Italiano come Lingua Straniera) - B1-C2 CELI 2, 3, 4, 5 (Certificazione della lingua italiana) - B1-C2 PLIDA - B1-C2

LIMBA SPANIOLĂ

DELE - B1-C2

CHINESE

HSK - certificates issued by the Confucius Institute

- Certificates issued by the Department of Specialized Foreign Languages and by the Department of Modern Languages and Business Communication of UBB.
- Certificates issued by the ALPHA and LINGUA Centers of UBB B1-C2.
- Certificates issued by the universities within the Universitaria Consortium, the Consortium Cluj Universities or other consortia of which Babeş-Bolyai University or the faculties are part of.
- Certificates issued by foreign universities with which Babeş-Bolyai University has signed cooperation agreements.
- Bachelor's degree issued by a liberal arts college attesting to the completion of a program in a foreign language of international circulation.
- Diploma certifying the completion of a full study program in a language of international circulation within the Babeş-Bolyai University, within the Universitaria Consortium, Consortium of Cluj Universities or other consortia of which Babes-Bolyai University is a part of.
- University or high school diploma completed abroad, in a language of international circulation.

^{*} For study programs in an international language are only accepted certificates in the language that program has been held.

APPENDIX 2

CATEGORIES OF CANDIDATES BENEFITING FROM PARTIAL OR TOTAL EXEMPTIONS OF ADMISSION FEES AND THE RELATED JUSTIFICATION DOCUMENTS

- 1. Children of teaching staff, teaching assistant and non-teaching staff, working or retired from educational institutions.
 - Exempted fee: Registration fee
 - Supporting documents: certificate attesting the quality of teaching staff, teaching assistant and non-teaching staff.
- 2. Teaching staff, teaching assistant and non-teaching staff, working or retired from UBB
 - Exempted fee: Registration fee
 - Supporting documents: certificate attesting the quality of teaching staff, teaching assistant and non-teaching staff.
- 3. Children orphaned by one or both parents, aged up to 26 years.
 - Exempted Fee: Admission Fee = Enrollment Fee + Processing Fee
 - Supporting documents: death certificate
- **4.** Children from single-parent families, aged up to 26 years, according to the situations presented in points 4.1. 4.6.
 - Exempted Fee: Admission Fee = Enrollment Fee + Processing Fee
 - **4.1.** Unmarried person
 - Supporting documents: affidavit of the parent regarding marital status, showing that he or she is not married
 - **4.2.** Divorced person, if the other parent does not contribute to the support of the children
 - Supporting documents: court decision by which the divorce was pronounced or divorce certificate issued by the notary public at the dissolution of the marriage
 - **4.3.** Person whose spouse is declared missing by court decision
 - Supporting documents: court decision by which the parent was declared missing or social investigation report
 - **4.4.** Person whose spouse is in one of the situations provided for in Article 178 letter
 - c) or d) from Law no. 287/2009 on the Civil Code, republished, with subsequent amendments and additions
 - Supporting documents: court decision to institute receivership
 - **4.5.** A person whose spouse is under preventive arrest for a period longer than 30 days or executes a custodial sentence and does not participate in child support
 - Supporting documents: the court's decision to maintain the parent's state of arrest
 - **4.6.** A person has been appointed guardian or has been entrusted or placed in foster care with one or more children and is in one of the situations provided for in points 4.1. 4.6.

- Supporting documents: court decision establishing guardianship
- 5. Children from placement centres, aged up to 26 years
 - Exempted Fee: Admission Fee = Enrollment Fee + Processing Fee
 - Supporting documents: court decision by which the special protection measure was instituted or certificate issued by DGASPC
- **6.** People at risk of losing their ability to meet their daily living needs due to illness, disability or poverty
 - Exempted Fee: Admission Fee = Enrollment Fee + Processing Fee
 - Justifying documents (as the case may be): certificate of placement in the degree of permanent severe or accentuated disability or income certificate attesting the achievement in the last 12 months of an average net monthly income per family member lower than the minimum net basic salary for the economy.